

**Arts and Humanities Division Meeting  
12:30 to 1:20 PM, 1C3, December 13, 2005**

The following faculty were present:

Susan VanSchuyver	Lyn McDonald
David Archer	Mary Beth McCauley
Doug Blake	Stephen Morrow
Dianne Broyles	Rochelle Mosby (covering office)
Patricia Brooks	Warren Neal
Rachel Butler	Clay Randolph (absent)
David Charlson	Linda Robinett
Ruth Charnay	Richard Rouillard
Mindie Dieu	Michael Punches
Michael Franco	Mary Punches
Abbie Figueroa	Mark Schneberger
Gwin Faulconer-Lippert	Nina Smith
Carlotta Hill	Ron Staton
Sue Hinton	Pamela Stout
Sheri Hobbs	Mary Turner
Kim Jameson	Chris Verschage
Jon Inglett	Bertha Wise
Mary Ann Moore	

Dr. Brenda Harrison

**New Vision—Moving Toward Significance for Arts and Humanities** – Susan discussed that the college is moving toward the new vision and that it will come down to how we want to be a significant community college. We will look at what our role will be in the community? Our role is changing. Are we keeping up with the changes within the community?

1. **Announcements**

Above and Beyond – Rebecca Weber received an Above and Beyond Award for "Outstanding Service to the College"

**NISOD Nominee from Arts and Humanities—Mary Punches**

**WebCT Upgrade** – Web CT platform will be updated to 6.0. Two hour training sessions are planned. Please see handout.

**Faculty Round Table Session--Spring Orientation Week** – will be Tuesday morning, 8:30 to 11:30 am in CU3.

**Office Hours Posted** (Fridays--By Appointment) – When you post your office hours, if you don't have office hours on Friday, please be sure and put "office hours by appointment". Please list this same information on your syllabus.

2. **General Education Competency Assessment Plans for Spring**

**Writing**—Jon Inglett discussed that they will collect essays this summer for Composition I and Composition II and evaluate them based on a rubric. They will be looking for unity and coherence.

**Oral and Non-Verbal Communication**—Gwin Faulconer-Lippert and Sue Hinton – Gwin discussed non-verbal communication skills and how it includes voice tone, facial expressions. They are willing to pay faculty who would be interested in evaluating classes.

3. **Committee Reports**

**Dept. Chair/Program Director Subcommittee on Datatel**—Bertha Wise discussed some of the problems faculty are having with Datatel. Two problems exist. One is having a consistent level of access and the second problem is training.

**General Education**—Dianne Broyles discussed the issue of paying the evaluators and also they came up with a procedure for requiring that a course be added.

**Global Education**—Mike PUNCHES reported they are changing the make-up of the committee. In January, several events are planned.

**IAPC**—Jon Inglett reported that they discussed plagiarism and that some kind of institutional history be written every year.

**PAC**—Dave Charlson reported "to astonish" and "to amaze" (I sent an email to Dave asking for clarification – I let the notes get cold).

**Pioneer Advisory Board**—Sue/Mark Schneberger reported that they discussed the idea of having personal ads in the Pioneer.

**Retention**—Mark Schneberger reported they are working on a short-term loan program for students.

**Spring Writing Symposium**—Pamela Stout reported that the theme for the Spring Writing Symposium will be transitioning from the community college to the university and other transitions.

4. Other

AH Division Meeting adjourned at 1:30 pm.